



RETAIL IS YOUR FUTURE

WHOLESALE AND LOGISTICS

OVERVIEW

Wholesale is the process of purchasing products from manufacturers, importers, producers and on selling to the customer. The customer can be retailers, governments, institutions or trade. They may purchase products in bulk before on-selling them directly to the public.

Logistics is the process of purchasing, storing and distributing the products to the customer. Larger retailers may have elements of wholesaling and logistics within the business that purchase in bulk and distribute throughout their stores. With the growth in online purchases, this area of retail is experiencing massive growth.

AVAILABLE JOBS

- Delivery driver
- Dispatch and receiving clerk
- Forklift operator
- Logistics clerk
- Packer and labeller
- Wholesale customer service assistant
- Team supervisor
- Assistant Manager
- Manager

Opportunities to move into specialist roles, IT and finance.

HOW DO I START?

Qualifications in retail services can help you when you are applying for a position as a wholesale customer service assistant.

- Entry level casual/part time positions are available for busy, weekend and holiday periods.



HOW DO I START?

- Ask about doing School based traineeships in retail SIR20216 Certificate II in Retail Services or transport and logistics.
- A course in forklift driving, handling hazardous chemicals or Certificate III in Logistics shows your interest in the industry.
- Register with labour hire firms.
- If you are looking to further your career within Wholesale and Logistics you can work your way up, apply for promotions or further study TLI42016 Certificate IV in Logistics, TLI50415 Diploma of Logistics.

TASKS AND WORKING CONDITIONS

Tasks will depend on the role you are working in, however sales staff are required to have good communication, product knowledge and product application information. Warehouse staff use machinery, forklifts and ensure products are stored correctly. Inventory and logistics staff, monitor, schedule and record the flow of products: Prepare record and schedule deliveries. The minimisation of theft and damage control is important in each work area, there is also some paperwork involved with each position and attention to detail is essential.

WHAT TRAINING IS AVAILABLE?

Warehouse and Logistics may have in-house training that is specific to their tasks; however, training packages are available in a variety of areas. Qualifications can be achieved through a nationally accredited training course or an apprenticeship.

RETAIL QUALIFICATIONS

- Certificate II in Retail
- Certificate III in Retail
- Certificate IV in Retail Management
- Diploma of Retail Management

To find out more about accredited retail qualifications, please contact the National Retail Association call 1800 RETAIL (738 245), nra.net.au